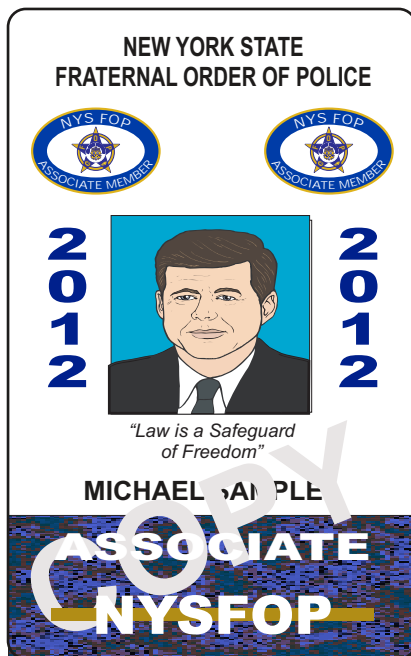


# Mail or E-Mail INSTRUCTION FOR ID PHOTO CARD

1. **ACTIVE** members make a photo copy of your Law Enforcement ID.  
**ASSOCIATE** members make a copy of Drivers License & Notarize form.  
**ASSOCIATE** family - Make sure active members name is on the form
2. Make a check payable to the NYSFOP.
3. Mail the check, form and Law Enforcement ID or Drivers License copy to:

NYSFOP  
ID Program  
911 Police Plaza  
Hicksville NY 11801

4. Take digital photo Passport Style **ACTIVE RED**, **ASSOCIATE BLUE** BACKGROUND.  
*Note: Do not Crop Picture, send straight out of camera.*
5. Rename photo file with your name or place camera number on form.
6. E-mail photo (jpg) as it come out of the camera to **id@nysfop.org**  
or  
Mail photo on CD, Disk or Camera Flash Card.



## Do Not Crop Photo

Send it the way  
it comes out  
of the camera

